

## STUDENT REPRESENTATIVE MEETING

### MEETING MINUTE

**Date:** 04.12.2020

**Starting Time:** 14:45

**Finishing Time:** 15:40

**Participant:** 22 student representative,  
Aslıhan Akın, Çisem Altuğ, Tuğçe Temir, Betül  
Çelik

**Meeting Number:** Online 1

### AGENDA

1. Opinions about online education
2. Suggestions from the classes

### TOPICS COVERED

#### A. Getting to know the Student Representatives

The meeting started with the opening speech of the Head of Department and with the introduction of the representatives of each class. The students expressed their opinions about online preparation training, expressed their concerns, asked what they wanted to ask and made suggestions.

#### B. Opinions on the Online Preparatory Program were discussed.

1. Our representatives stated that they had internet problems during the lectures and exams, and that there were internet-borne sound interruptions especially during the listening exams.
2. They stated that A3000 was difficult for them
3. In the exams we made on Moodle, they stated that it is difficult to return to the reading text for each question and that the reading text should be added before each question. They also wanted their results to appear on the screen automatically when the exam is finished.
4. They demanded that the 2nd term classes remain the same.
5. They wanted no lessons on Friday afternoon and they suggested those lessons to be held on a different day.
6. They stated that the students who finish the exam leave Teams instead of waiting until the end of it. They said that waiting is useless especially for those who finish it 15-20 minutes early.
7. Our representatives expressed that they are generally very satisfied with their instructors, their lessons and the Preparatory program.
8. In the exams, they requested the camera and sound-up option to be optional.
9. They expressed their problems with the student e-mails and cards.
10. It was stated that listening to the audio only once is insufficient for the repeat students.

## **Decisions Taken / Actions**

### **A. Decisions taken on online education/actions**

1. For the listening audios on the exam, it is not possible to place the audio on Moodle as the system could not handle it.
2. Discussion were made on A3000 and new adjustments were made according to the level of our students.
3. For reading text on Moodle, the text can be added before every question.
4. It was stated that the education status was unclear for the second term. Therefore, it is too early to say anything about the classes.
5. Teachers' opinions about the Friday lesson were taken and no changes were made on the lesson hours based on their decisions.
6. Because of the exam regulations, we need to be in contact with the students during the exam, for their sakes, as well. In addition, we cannot let the students leave Teams before the finishing time for the safety of the exam.
7. About the student e-mail and cards, it was told to contact with the student affairs.